

Alaska ASCD
Monthly Meeting
Wednesday, March 19, 2008
3:30 p.m. – 4:30 p.m.

Present:

Jeffrey Lofthus	Susan Garton
Gerald Briscoe	Cleo Burgett
Norma Holmgaard	Anna Knapp
Gerald Briscoe	Dianne Zemanek
Michael Johnson	

This meeting began at 3:30 pm. via teleconference and Eluminate.

The meeting was facilitated by Jeffrey Lofthus.

- I. Approval of Minutes:
 - a. Norma Holmgaard moved to approve the minutes of the February meeting.
 - b. Susan Garton seconded the motion

- II. New Participants
 - a. Steering committee members were to have brought new members to this meeting. This has been difficult as many schools/districts are on spring break causing potential members to be unavailable.
 - b. Members reviewed their efforts to recruit additional members for the committee.
 - i. Dianne Zemanek will announce the organization to her evening class.
 - ii. Susan Garton will continue to encourage current members to expend.
 - iii. Anna Knapp is in contact with the Alaska State Teacher Mentor program and will work to secure members through that organization.
 - c. To facilitate the participation of new members, the call in number and PIN will remain the same. 1-800-570-3591; PIN: 6949987

- III. Strategic Plan: Bylaws and Constitution
 - a. Cleo Burgett and Susan Garton have worked on the Bylaws and Constitution.
 - i. The documents were updated to reflect the purpose and goals of the organization as developed by the steering committee.
 - ii. The availability of electronic participation was included in the documents.
 - iii. The documents will undergo a formal review every five years.
 - iv. The membership of the Board of Directors was updated in the documents.
 - b. Susan Garton provided an update of the Alaska ASCD webpage and the membership drive.
 - c. Cleo Burgett will send these documents to all members for review. They will be discussed and approved at the next meeting.

- IV. Membership

- a. This is a very high priority for the organization.
 - b. Discussion followed.
- V. Alaska ASCD Brochure
- a. The committee reviewed the draft brochure and made recommendations for changes.
 - b. Dianne Zemanek will make the changes and send out an updated brochure for review.
 - c. Dianne Zemanek was recognized for her work on developing the brochure.
 - d. Dianne Zemanek moved to approve the membership rates of 25.00 for students and 49.00 for regular members.
 - e. Jeffrey Lofthus seconded the motion.
- VI. Financial Responsibilities
- a. Susan Garton presented the bills from the National Conference
 - b. Gerald Briscoe moved to pay the bills as presented by Susan Garton.
 - c. Dianne Zemanek seconded the motion.
- VII. Adjournment
- a. The next meeting was set for April 16, 2008 at 3:45 p.m.
 - b. Call in number is 1-800-570-3591, PIN: 6949987.
 - c. Committee members are to continue to bring new members for this meeting.
 - d. The meeting adjourned at 4:40 p.m.